

## Procurement Specialist

Sl. No	Parameter	Definition*	Score Calculation Process for the parameter	Example	Weight age
1	Education Qualification	The aggregate percentage as submitted by the applicant for the relevant qualification based on which candidate has been shortlisted.	The Aggregate Score in Percentage has been considered. This has been proportioned out of 60 marks	The candidate who have aggregate percentage as 90 in qualifying exam will get 54 Marks (60% on 90).	60
2	Post qualification Relevant Experience **	The tenure or length of Experience that the candidate has after his/her qualifying exam in relevant areas as per published job description has been considered	(a) 15 Marks to candidates who meets minimum required number of years of experience (b) 0.12 Marks for every additional month of experience. Capped at 15 Marks for 120 months and above	The similar work experience of candidate will be considered	30
3	Preferential Experience	The tenure or length of Preferential Experience as per Job Description that the candidate has claimed.	0.08 Marks for every month of experience in externally aided projects. Capped at 10 Marks for 120 Months and above	The total experience of candidate in the area of externally aided projects	10

**\*No weightage will be given for any additional qualification other than the specified/minimum relevant qualification mentioned in the advertisement.**

**\*\*Weightage of relevant experience shall be calculated as following:**

- **A common minimum marks (15) shall be allotted to all the candidates who qualify the minimum required experience**
- **Maximum 10 years of additional experience shall carry weightage marks apportioned per month in such manner that the total marks does not cross the total weightage decided for relevant experience component in the particular position.**

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- For example, If a candidate has 8 years of post qualification relevant experience for a position where the minimum requirement is 5 years and the total weightage for the experience component is 30 with the allotted common minimum marks is 15
  - The candidate receives 15 marks for the first 5 years of experience
  - The candidate receives  $15/120 = 0.12$  for each additional month of experience for the next 10 years of experience. In this case the remaining 3 years of experience is allotted  $36 \times 0.12 = 4.32$  marks (approx.)
  - Thus, the total weightage received by the candidate in this particular case is  $15+4.32= 19.32$  marks.

*End of the document*