

Group	Animal and Fisheries Resource Department- Government of Bihar
Position Name	4th Grade Staff (Peon)
Age Qualification (In Years)	40
Salary Per Month (Consolidated)	10000/-
Required Qualification & Experience	<ol style="list-style-type: none">1. Matriculation Pass.2. Candidates with Prior experience of working in any government department in similar capacity and file handling knowledge will be given preference.3. Should have ability to read and write in Hindi
Job Description	<ol style="list-style-type: none">1. Rendering support to various administrative functions and other officials in file management, Tapal and allied logistics support. Should also support watch and ward staff and be ready to take on additional responsibilities, as assigned, in the normal course of work.

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