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| <b>Group</b>                                   | Animal and Fisheries Resource Department- Government of Bihar   |
| <b>Position Name</b>                           | Manager MIS   |
| <b>Age Qualification (In Years)</b>            | 50  |
| <b>Salary Per Month (Consolidated)</b>         | 60000/-   |
| <b>Required Qualification &amp; Experience</b> | <ol style="list-style-type: none"> <li>1. MCA/B.Tech. in Computer Science /IT from a recognized institute /University.</li> <li>2. Should have minimum 5 years of post qualification experience in related field.</li> </ol>  |
| <b>Desired Competencies</b>                    | <ol style="list-style-type: none"> <li>1. Preference will be given to candidates having minimum 2 year of work experience in any externally aided projects.</li> </ol>  |
| <b>Job Description</b>                         | <ol style="list-style-type: none"> <li>1. To collect reports from block and district level offices in coordination with respective officials.</li> <li>2. Compiling the block/district wise data for the activity undertaken during the month.</li> <li>3. Development of reporting formats as per project need.</li> <li>4. Preparing physical progress reports in specified format.</li> <li>5. Data analysis for identifying the key improvement areas.</li> <li>6. Identifying probable cause of non-performance.</li> <li>7. Overall data base management of the project activities.</li> <li>8. Liaison with World Bank and BAPEPS.</li> <li>9. Any other work assigned by State Project Coordinator..</li> </ol> |

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